



No.AC/Accts/Bill-File/2020/ 1346

Dated: 30.01.2020

NOTICE

All members of teaching & non-teaching staffs at the College are hereby informed that bills viz. Children Education Allowance, LTC Claims, Medical Reimbursement etc. and also bills received from suppliers, contractors etc. may be submitted to the Accounts Section latest by 20th February 2020 for reconciliation, appropriation and closing of accounts. Bills received after 20th February 2020 will not be considered for payment.


PRINCIPAL

Copy to:-

- ✓ Administrative Officer (Admn.) : For information and necessary action.
- ✓ Librarian : For information & necessary action.
- ✓ Computer Section/STA : For uploading the Notice on the College Website. ✓
- ✓ Staff Room/Notice Board

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