

Ref.No.AC/Exam-MJ-2026/24

Dated: 12.05.2026

**Instructions for Students: University Semester-End Examinations**

1. Students must report to the examination centre at least 30 minutes before the commencement of the examination.
2. Entry to the examination hall after 30 minutes of the start of the examination shall not be permitted.
3. Students must carry their valid Admit Card and College Identity Card on all examination days.
4. Mobile phones, smart watches, earphones, calculators (unless specifically permitted), written material, or any electronic gadgets are strictly prohibited inside the examination hall.
5. Students must occupy only the seat allotted to them as per the seating plan.
6. Bags, books, notes, and other personal belongings must be kept at the designated place outside the examination hall.
7. Students should carefully verify the details printed on the answer booklet and question paper before writing.
8. Use only a blue or black ink pen for writing the examination.
9. Any form of unfair means, misconduct, impersonation, or communication with other candidates during the examination will invite strict disciplinary action as per university rules.
10. Students are not permitted to leave the examination hall during the first and last 30 minutes of the examination.
11. An extra sheet for writing will not be provided in the last 10 minutes of the exam.
12. Maintain silence and discipline inside and around the examination venue.
13. Rough work should be done only in the space provided in the answer booklet.
14. Students must stop writing immediately after the announcement of the end of the examination and hand over the answer script to the invigilator.
15. Damage to answer sheets or writing irrelevant/objectionable content in the answer booklet may lead to disciplinary action.
16. Students are advised to read all instructions printed on the question paper carefully before attempting the examination.

**Additional Advisory for Students**

1. In view of the prevailing hot weather conditions, students are advised to carry their own water bottles to remain adequately hydrated during the examination.
2. Students are advised to wear light, comfortable, and loose-fitting clothes to avoid discomfort due to heat.

(Prof. Manoj Sinha)

Principal

प्रो० प्राचार्य/Prof. Principal

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