



No.AC/Accts/Bill-File/2019/ 1035

Dated: 03.12.2019
04

NOTICE

Sub: Revision of Children Education Allowance (CEA).

In pursuance to the 7th CPC orders, the Children Education Allowance has been revised to Rs.2250/- per month per child. In order to claim reimbursement of CEA, the employee should produce a certificate issued by the Head of the Institution for the period/year for which claim has been preferred. The certificate should confirm that the child studied in the school during the previous academic year. In case such certificate cannot be obtained, self-attested copy of fee receipt(s) confirming/indicating that the fee deposited for the entire academic year can be produced as a supporting document to claim the CEA. The reimbursement will be done just once a year, after completion of the financial year.

Copy to:-

- ✓ Administrative Officer (Admn.) : For information and necessary action.
- ✓ Librarian : For information & necessary action.
- ✓ Computer Section/STA : For uploading the Notice on the College Website.
- ✓ Staff Room/Notice Board :


PRINCIPAL

Benito Juarez Road (Anand Niketan), New Delhi- 110021 •Phone: 24110490 •Fax: 24117284

•E-mail : admin@aryabhatacollege.ac.in • Website : www.aryabhatacollege.ac.in

REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE

{Ref : DoPT, OM No. A-27012/02/2017-Estt.(AL) dated 16/17 July, 2018}

1. I,certified that the children/child mentioned below in respect of whom reimbursement of Children Education Allowance claimed is/are wholly dependent upon me:-

Name of the Child & Date of Birth	School in which studying	Class in which studying & A/Y	Total Education allowance paid	Total Amount of reimbursement claimed
(1)	(2)	(3)	(4)	(5)
1)				
#Tuition fees – for the Whole Year : / I/II/III/IV- Term/				Rs.
Purchase of books (one Set/per child /per A/Y)				Rs.
Purchase of Note books (one Set/per child /per A/Y)				Rs.
Purchase of Uniforms (Two Sets/per child /per A/Y)				Rs.
Purchase of school shoes (one Set/per child /per A/Y)				Rs.
Total to be filled in column 4 above				Rs.
2)				
#Tuition fees – for the Whole Year: / I/II/III/IV- Term/				Rs.
Purchase of books (one Set/per child /per A/Y)				Rs.
Purchase of Note books (one Set/per child /per A/Y)				Rs.
Purchase of Uniforms (Two Sets/per child /per A/Y)				Rs.
Purchase of school shoes (one Set/per child /per A/Y)				Rs.
Total to be filled in column 4 above				Rs.

2. Certified that the Education Allowance indicated against the Child/Children has actually been paid by me (Receipts enclosed) (Note:-Copy of Bank challans/Paid up Receipts/ purchase receipts in original are to be enclosed).

3. Certified that:-

- my husband/spouse is not a Central Government servant.
- my husband/spouse is a Central Govt. servant and that he/she has not claimed/will not claim children's educational allowance in respect of our child/children.

4. Certified that during the period covered by the claim the child attended the school regularly and did not absent himself/herself from the school without proper leave for a period of exceeding one month.

5. In the event of any change in the particulars given above which affect my eligibility for children's educational allowance, I undertake to intimate the same promptly and also to refund excess payments, if any made.

Note : # Tuition Fee Means Tuition fee, Admission fee, lab fee, special fee charged for agriculture, electronics, music or any other subject, Fee charged for practical work under the programme of work experience, fee paid for the use of any aid or appliance by the child, library fee, games/sports fee and fee for extra curricular activities.

Place :

(Signature of the Govt. servant)