

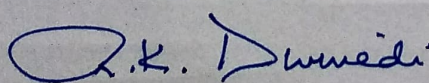
ARYABHATTA COLLEGE, UNIVERSITY OF DELHI

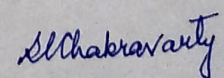
Check list for Academic Audit for the academic year 2017-18

Department: Economics

S. No	Criteria	Remarks
1	Role of TIC: Does TIC ensures-	
	Workload is timely shared and communicated with the respective faculty members	YES. MINUTES OF THE MEETING.
	No paper goes unattended for want of teacher	YES II
	Assignment of co academic responsibilities to faculty members	YES. DISCUSSED IN THE MEETING.
	Smooth conduct of admission process	YES TEACHERS ASSIGNED RESPONSIBILITIES.
	Timely formation of Departmental committees	YES. DISCUSSED IN THE MEETING
	Each faculty member submits lesson plan and academic plan in time	YES II
2	Teaching pedagogy	
	Is teaching done according to the academic calendar by the faculty members	YES MOST OF THE TIME.
	Are teachers adopting ICT tools in their teaching pedagogy	YES. SOME TEACHERS ARE ADOPTING
3.	Evaluation process	
	Are home assignments, tests, quizzes etc. conducted by each faculty member as per the university requirement	YES. MINUTES OF THE MEETING
	Are teachers actively involved in external examination process – invigilation, paper setting, paper checking etc.	YES.
	Is attendance timely uploaded by faculty members each month	YES. MINUTES OF THE MEETING.
4.	Research orientation	
	Besides teaching, are faculty members involved in research work	YES
	Mention a few areas of involvement of teachers to illustrate their research inclination	ATTACHMENT SUBMITTED
5	Continuous quality enhancement	
	Mentoring of students besides lecturing	YES ATTACHMENT SUBMITTED
	Encouragement of students for co curricular activities and project based tasks	YES MINUTES OF THE MEETING

All documents submitted for internal audit were ~~not~~ checked and found to be in order.


(DR. RAJESH KUMAR DWIVEDI)


(SUBJOIT LAHIRI CHAKRABARTY)
TIC ECO (2017-18)