ARYABHATTA COLLEGE, UNIVERSITY OF DELHI

Check list for Academic Audit for the academic year 2017-18

Department: Political Science

S. No	Criteria	Remarks
1	**Role of TIC: Does TIC ensures-**	
	Workload is timely shared and communicated with the respective faculty members	Yes
	No paper goes unattended for want of teacher	Yes
	Assignment of co academic responsibilities to faculty members	Yes
	Smooth conduct of admission process	Yes
	Timely formation of Departmental committees	Yes
	Each faculty member submits lesson plan and academic plan in time	Yes
2	Teaching pedagogy	
	Is teaching done according to the academic calendar by the faculty members	Yes
	Are teachers adopting ICT tools in their teaching pedagogy	Yes
3.	Evaluation process	
	Are home assignments, tests, quizzes etc. conducted by each faculty member as per the university requirement	Yes
	Are teachers actively involved in external examination process – invigilation, paper setting, paper checking etc.	Yes
	Is attendance timely uploaded by faculty members each month	Slightly yes

Shiv Poojan Prasad Pathak

Rajan Kumar
Associate Professor,
Department of Computer science.

4.	Research orientation	
	Besides teaching, are faculty members involved in research work	Yes
	Mention a few areas of involvement of teachers to illustrate their research inclination	Public Policy, SFP; Jammu and Kashmir.
5	Continuous quality enhancement	Yes
	Mentoring of students besides lecturing	Yes
	Encouragement of students for co-curricular activities and project based tasks	Yes

Rajan Kumar.
Associate Professor,
Department of Computer Science