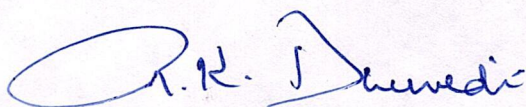


ARYABHATTA COLLEGE, UNIVERSITY OF DELHI

Check list for Academic Audit for the academic year 2015-16

Department: Political Science

S. No	Criteria	Remarks
1	Role of TIC:	
	Smooth conduct of admission process	yes
	Timely sharing and communicating of workload	yes
	Timely appointment of ad-hoc/guest faculties to fill up the vacancies	yes
	Assignment of co academic responsibilities to faculty members	yes
	Timely distribution of respective time tables	yes
2	Teaching pedagogy	
	Is teaching done according to the academic calendar by the faculty members	yes
	Teachers follow their time tables judiciously	with minor adjustments, yes
3	Evaluation process	
	Are home assignments, tests, quizzes etc. conducted by each faculty member as per the university requirement	yes
	Are teachers actively involved in external examination process – invigilation, paper setting, paper checking etc.	yes
	Is attendance timely uploaded by faculty members each month	more or less


 (DR. RAJESH KUMAR DWIVEDI)

4	Research orientation	
	Besides teaching, are faculty members involved in research work	yes
5	Continuous quality enhancement	
	Encouragement of students for co-curricular activities and project based tasks	yes
	Extra efforts done by teachers for development of students besides classroom teaching	yes. Mentoring students and guiding them for higher studies & competitive exams

R.K. Divedi
(DR. RAJESH KUMAR DIVE DI)